



Summer 2025 Community Impact Intern Job Description

*Applicants can complete internship for SDSU credit

Job Title:

Community Impact Intern

Position Location:

908 Hope Drive, Brookings, SD 57006

Hours of Internship:

Flexible/Dependent on applicant's requirements for internship fulfillment.

Stipend Available**Supervisor:**

Heidi Gullickson, Executive Director | 605-692-4979 | uw@brookingsunitedway.org

Job Description:

The Brookings Area United Way is the leading nonprofit community organization. United Way advances the common good by creating opportunities for a better life for all. Our focus is on healthy community, youth opportunity, financial security, and community resiliency – the building blocks for a good quality of life. Brookings Area United Way conducts a community wide fundraising campaign each year. These funds are allocated to 35+ nonprofit agencies to further our mission of fighting for the health, education, and financial stability of every resident in Brookings County.

Job Duties include but are not limited to:

- Coordinate & implement Downtown @ Sundown: Organize partnerships, attend, and run the Brookings Area United Way booth on Thursday nights start in July through August.
- Represent Brookings Area United Way at various summer fairs and events, including but not limited to: Downtown at Sundown, Brookings Downtown Crazy Days, the Farmer's Market, which would include evening & weekend hours. This would involve coordination with United Way funded partners, booth planning, and day-of-duties.
- Business Partnerships: Creating relationships with small businesses and local groups to coordinate fundraisers for United Way programming.
- Assist in maintaining the Born Learning Trail (early learning sidewalk drawings & activities). This will include time outside, working with volunteers, and engaging with the public.
- Assist with our social media accounts and work with different software including Canva, Microsoft Office, Instagram, & Facebook.

If interested, please send a resume and cover letter by **February 14, 2025** to uw@brookingsunitedway.org