



Quickstart for Agencies

This guide is intended to help you get started with e-CImpact in just 5 steps. As the Primary Contact, it is your responsibility to login to e-CImpact to activate and review your account.

STEP 1 ACCESS E-CIMPACT

Gain direct access to the BAUW Agency Site at:
<https://agency.e-cimpact.com/login.aspx?org=1102204>

STEP 2 LOGIN

First-time User: Use your agency email address as your username and abc123 as your password.

Username: Your full agency email address

Password: abc123

You will then be automatically prompted to change your password. Please change your password before proceeding and hit the enter key.

Returning User: Login with your agency email address and your set password. For resetting your password please email anne@brookingsunitedway.org

STEP 3 REVIEW USER PROFILE

You, then, will land on your agency site homepage. At the top of the page, click the 'User Profile' tab to review your profile information. Click 'Save and Return to Previous Page' if changes were made, or click 'Cancel and Return to Previous Page' if no changes are needed.

STEP 4 UPDATE AGENCY INFORMATION

Please review all contact information, social media, and other program details are current and correct.

STEP 5 REQUEST A LOGIN

For assistance creating a new program, renaming a program, resetting a password, adding a user, etc., please contact anne@brookingsunitedway.org. If a new login is needed, please contact the United Way office.

A step-by-step instruction manual will be emailed yearly when applications open. If your staff member cannot access their account, please contact the United Way office at anne@brookingsunitedway.org or 605-692-4979.

Also click 'Return to Previous Page' to continue reviewing items on your homepage!